………………..…………………… ……………………………

 *name and surname of place and date*

 *authorising person*

*………………………………………*

*………………………………………*

*address of residence*

**POWER OF ATTORNEY**

By signing below, I hereby authorise Mr/Ms ……………………………………………………………………...
holder of ID:

series and number………………………………………………………………………

issued on …………………………………………………………………………………

to perform activities related to the admission process at the Cracow University
of Economics in the academic year 2024/25, and, in particular, to:

- sign the registration questionnaire,

- deliver documentation required in the admission process,

- make an entry into the list of students.

This authorisation is granted pursuant to Articles 32-33 of the Act of 14 June 1960 – Code
of Administrative Procedure (i.e. Journal of Laws of 2023, point 775).

I hereby accept this authorisation:

 ....……………………………… ……..…………………………………….

 *Signature of authorised person*  *Signature of authorising person*

**INFORMATION ON PERSONAL DATA PROCESSING**

According to Regulation (EU) 2016/679 and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) of 27 April 2016 (Official Journal of the European Union L 2016, No 119, hereinafter referred to as **RODO**), please be advised that:

1. Your personal data is administered by the Cracow University of Economics (CUE), based
in Kraków, ul. Rakowicka 27, 31-510 Kraków (hereinafter “administrator”).

2. Contact details of the personal data protection inspector: iod@uek.krakow.pl, phone: (12) 293 75 90.

3. Your personal data will be processed for the purpose of performing activities specified
in this authorisation, pursuant to Articles 32-33 of the Act of 14 June 1960 – Code
of Administrative Procedure, in connection with Article 6, section 1, point c) RODO.

4. Your personal data will be processed:

- if a person that you represent is not admitted to attend a university programme – for
a period of time set forth in legal regulations;

- if a person that you represent is admitted to attend a university programme – for a period
of time corresponding to the course of studies, to be later archived and stored for the period of 50 years.

5. Your personal data can be made available to authorised recipients, in particular external entities providing, for the benefit of the administrator, IT and legal services, as well as entities authorised to control the administrator’s activities, and entities authorised to have access to data pursuant to legal regulations.

6. You are entitled to require that the administrator provide access to your personal data, allow you to make corrections therein, cancel or restrict data processing, as well as to raise objections against data processing or the transfer thereof in the cases of and according
to the principles set forth by RODO.

7. You are entitled to revoke the consent for processing data – for reasons related to your special life circumstances, in compliance with Art. 21 of RODO.

8. You are entitled to appeal to the supervisory body – the President of the Personal Data Protection Office.

9. You are obliged by the statutory law to disclose your personal data. If you do not disclose such data, the performance of the activities set forth in this power of attorney will not be possible.

I hereby acknowledge that I have been acquainted with and accept the above information.

………………..…………………… ...…………………………………

 *place and date signature of authorised person*