

# INFORMATION FOR CANDIDATES REGARDING VERIFICATION OF KNOWLEDGE OF THE ENGLISH LANGUAGE IN B2 LEVEL FIRST CYCLE /BACHELOR'S/ PROGRAMME

## 1. GENERAL INFORMATION

In case of Foreigners:

- who are not EU citizens within the meaning of article 2 (3) of the act of 14 July 2026 of 14 July 2026 on the entry into the territory of the Republic of Poland, residence in and departure from the territory of citizens of European Union member states and members of their families (Dz. U. of 2024, item 633 and 1688 and of 2025, item 619), **applying for admission to full-time first-cycle programmes or long-cycle programmes** on the basis of a document issued abroad, which is a document confirming eligibility to apply for admission to studies, as referred to in article 326a (1) of the Law on Higher Education and Science

**and**

- applying for admission on the basis of a document issued abroad, which is not a document confirming eligibility to apply for admission to studies, as referred to in article 326a (1) of the Law on Higher Education and Science:

**The University verifies the English language knowledge in a specific field and profile of study, at a language proficiency level of not less than B2**

**The English language knowledge verification is based on:**

- 1) language exam held by the Krakow University of Economics **or**,
- 2) certificates confirming language knowledge, in which the studies are conducted, as listed in the decree of the Minister of Higher Education and Science issued on the basis of Article 70 (5f) of the PSWiN Law.

### **Note!**

**Those who possess a Card of the Pole, a permanent residence card, EU resident card - it is mandatory to take the English language exam at B2 level.**

For detailed information about the exam, please contact **the Unit for Teaching Administration** by writing to: [studiainfo@uek.krakow.pl](mailto:studiainfo@uek.krakow.pl)

## 2. ENGLISH LANGUAGE EXAM

**The exam will be held in remote form in synchronous mode on the Teams platform.**

**July 2nd, 2025 (Wednesday).**

The exam time and detailed information regarding the exam will be provided to registered candidates a few days before the exam.

**Registration for the exam will be opened from 2nd to 22nd of June 2025 via registration form posted here: [registration form](#)**

**Only candidates, who sign up for the exam will be able to take part in it!**

## **a) CONTENT OF THE ENGLISH LANGUAGE EXAM**

The English exam consists of several parts. One type of task is a separate page in the test.

The types of tasks are: reading comprehension, understanding the meanings of words used in written statements, listening comprehension and lexical grammar test. Almost all the tasks are based on a selection test, except for one listening comprehension task where you will have to complete / enter missing information - single words.

## **b) PROCEDURE AND RULES FOR CONDUCTING REMOTE EXAMS FOR FOREIGN CANDIDATES FOR STUDIES**

### **1. The procedure purpose**

The purpose of this procedure is to ensure transparent and fair rules for conducting entrance examinations and language proficiency examinations in remote form, in synchronous mode, including effective verification of candidates' identities and ensuring the integrity of the examination process.

### **2. The scope of examination**

The procedure applies to all candidates taking examinations organized by the Krakow University of Economics remotely, regardless of the form and level of study and the type of examination.

### **3. Examination platforms**

Exams are conducted in remote form, in synchronous mode. Examination tests are made available on the Moodle platform (e-rekrutacja.uek.krakow.pl), with the simultaneous use of the MS Teams platform to supervise the course of the exam and communicate with the exam committee.

### **4. Technical and organizational requirements**

The candidate must have:

- a computer/laptop with a camera and microphone (**the exam should not be written on a mobile device**),

- a stable Internet connection (it's a good idea to prepare an alternative Internet source (such as a hotspot from your phone),
- speakers or headphones (ability to play sound),
- an up-to-date version of a web browser,
- a quiet, enclosed space, in which the exam will be taken.

## **5. Verification of a candidate's identity**

- the candidate is required to attach a scan or clear photo of a valid identity document (foreign passport – with photo page) in the Online Candidates Admission Platform (IRK) system by the applicable recruitment deadline,
- during the exam, the candidate is required to show the same identity document to the camera in real time, when called upon by a member of the exam committee.

## **6. Conditions for taking the exam**

The condition for taking the exam is that the candidate must confirm the statement, that he/she is taking the exam on his/her own and agree to monitor and record the exam, which reads:

*"I declare that I am taking the exam on my own, without the assistance of third parties and without the use of unauthorized materials. I am aware that violation of these rules may result in invalidation of the exam and termination of the recruitment procedure. I also declare that I have familiarized myself with the applicable procedure and I accept its provisions."*

Without confirmation of the statement, the exam will not be available.

## **7. Rules of supervision and monitoring**

During the exam, the candidate is under constant supervision via webcam and microphone.

The entire course of the exam is recorded.

In particular, it is forbidden to:

- use of supporting materials (printed and electronic) in any form,
- communicating with third parties,
- changing the camera setting,
- leaving the frame,
- use of additional electronic devices (e.g. phone, tablet, smartwatch).

## **8. Violation of exam rules**

In case of:

- refusal to show a passport at the request of the examination committee,
- it is determined that the person taking the exam is not an authorized person,
- violation of the rules of integrity, or use of unauthorized external support,

the examination committee has the right to take the following actions:

- immediately stop the examination of the candidate and invalidate his/her score, or

- refer the case to the University Recruitment Committee.

## **9. Course, evaluation and results of the exam**

- the candidate logs on to the Moodle and MS Teams platforms at least 15 minutes before the exam,
- each candidate can take the exam only once,
- duration of the exam: 60 minutes,
- maximum number of points: 200 (entrance exam), 50 (language exam),
- the exam is scored automatically - the result is presented immediately after the exam,
- the number of points from the entrance exam qualifying for admission to individual major programmes will be published in the Online Candidates Admission Platform on the day the recruitment results are announced,
- obtaining from the language exam a number of points lower than 30 means negative verification of language proficiency.

## **10. Internet connection breaks during examination**

### **Candidate's action**

- if the Internet connection breaks, the candidate should immediately attempt to reconnect to the exam platforms (Moodle, MS Teams) and report this to the committee via chat in MS Teams,
- if the connection is restored - the candidate continues with the exam, and the time of interruption can be recorded by the committee,
- if the Internet connection is not restored during the time allotted for writing the exam, the candidate should, within 3 working days, contact with the exam committee (by email to: [studiainfo@uek.krakow.pl](mailto:studiainfo@uek.krakow.pl)) stating the reason for the interruption of the exam with documentation of the problem (e.g., screenshot, report from the Internet provider, etc.).

### **Exam's committee action**

In case of the above-described problems, the commission may:

- allow the exam to continue (after positive verification of the causes of the failure),
- abort the exam and set an additional date for the candidate,
- declare the exam failure if there is no contact with the candidate or explanations have not been provided by the candidate,

Each case is considered individually, taking into account the principle of equal treatment of candidates.

## **3. THE LIST OF ENGLISH CERTIFICATES EXEMPTING FROM THE ENGLISH EXAM** - *document in preparation*